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Posted: January 31, 2012

Announcement # 12-04

NOTICE IS BEING POSTED TO ESTABLISH AN EMPLOYMENT LIST  
FOR THE POSITION OF:

**INSPECTOR (PLUMBING & MECHANICAL) / \$17.36 - \$28.64 PER HOUR**

**Incentive Pay given for certifications. More info on incentive pay below following job announcement.**

**A PROMOTION/OPEN LIST WILL BE ESTABLISHED OF ALL APPLICANTS WHO HAVE PASSED THE APPLICABLE EXAMINATION(S).**

**EXAMPLES OF WORK:**

Incumbent visits building sites, personally views plumbing, air conditioner, heating and ventilation installations, applies a thorough knowledge of building codes to identify any variances with codes, and compels contractors to adhere to code or refuses to allow construction to continue. Class may encompass trainee positions wherein incumbents are required to achieve certification within a reasonable time period. Identifies commercial and residential sites and projects to be visited from list of permits granted or in response to calls from contractors, owners and / or the public. Carefully reviews plans, drawings, specifications, permits, records of contractor's licenses; walks through construction and personally views air conditioner compressors, evaporators, controls, condensers, blowers, duct work, refrigerant labels and heating equipment. Views water piping, cut off valves, water heating equipment, back flow preventers, sanitary sewer installations; informs contractor of any conflicts with code, requires conformity with code in order for project to continue or be accepted as complete. Answers calls from homeowners, contractors, disseminates information concerning codes and their requirements. Performs related work as required.

**MINIMUM QUALIFICATIONS:**

At least five years of experience in plumbing or mechanical contracting or construction, as a mechanical or plumbing inspector, superintendent or foreman in charge of plumbing and/or mechanical work, or who is a college graduate in mechanical engineering; or who has had equal training in any of the above. Ability to read schematics and blueprints. Ability to review specifications and make necessary calculations. A valid driver's license is required. Must have a current State of Louisiana master mechanical or master plumbing license, a current City of New Iberia master mechanical or master plumbing license, or must obtain a State of Louisiana master mechanical or master plumbing license within six months of appointment. Must have State approved certification as a commercial and residential plumbing and commercial and residential mechanical inspector within the time frame established by the Louisiana State Uniform Construction Code Council. Must pass the civil service exam, the post-offer drug screen, physical, and functional pre-placement testing. Must be a registered voter / copy of the voter of registration card must accompany the application.

Benefits offered: Paid employee's hospitalization, paid holidays, annual leave, sick leave, and retirement.

All completed applications must be in the Municipal Civil Service Department no later than 4:30 p.m. on Thursday, February 23, 2012.

The City of New Iberia does not discriminate against any person on the basis of sex, race, age, creed, religion, ethnicity, or handicap.

RULE IV

Section 9 Inspection Department Certifications

9.1 A. All increases received will be effective the pay period in which the Director of Personnel receives a copy of the employee's state certification. No employee shall receive an additional increase for a state certification in which that employee has already previously received an increase for that same certification. In no event shall any employee receive combined or cumulative incentives of more than 30%.

B. All increases under Section 9 will be calculated as follows:

The percentage increase will be calculated on the employee's current hourly rate of pay minus previous increases received for state certifications under Section 9.

Increase = (% increase) x (current hourly rate of pay - previous increases received for state certifications)

9.2 Inspector (Electrical)

- 1) When the employee receives a state certification as Electrical Inspector (both residential and commercial), the employee will receive a 10% increase.
- 2) When the employee receives any of the additional listed state certifications in 9.4, refer to Section 9.4 for percentage increase.

9.3 Inspector (Plumbing and Mechanical)

- 1) When the employee receives a state certification as Plumbing Inspector (both residential and commercial) or as Mechanical Inspector (both residential and commercial), the employee will receive a 10% increase.
- 2) When the employee receives any of the additional listed state certifications in 9.4, refer to Section 9.4 for percentage increase.

9.4 When the Inspector (Electrical), Inspector (Plumbing and Mechanical), and/or Inspector (Building) receive any additional state certifications as listed, the employee shall receive the following increase:

Electrical Inspector ..(Both residential and commercial)..	<u>5</u> %
Plumbing Inspector (Both residential and commercial).....	<u>5</u> %
Mechanical Inspector (Both residential and commercial)..	<u>5</u> %
Building Inspector...(Both residential and commercial)....	<u>5</u> %
Plans Reviewer .(Both residential and commercial in all 4 disciplines)	<u>5%</u>

If an inspector obtains the CBO Certification, then they would be certified to do all electrical, plumbing, mechanical, and building inspections as well as plan reviews for the four named disciplines. Therefore, they would be entitled to incentive pay equal to that of which they would have received or already received by obtaining the certifications individually, but not to exceed a cumulative or combined total incentive increases of 30%.

9.5 Assistant to the Building Official

- 1) When the employee receives a state certification for Permit Technician, the employee will receive a 10% increase.
- 2) When the employee receives any of the additional listed state certifications in 9.4, refer to Section 9.4 for percentage increase.

9.6 Inspector (Building)

- 1) When the employee receives a state certification as Building Inspector (both residential and commercial), the employee will receive a 10% increase.
- 2) When the employee receives any of the additional listed state certifications in 9.4, refer to Section 9.4 for percentage increase.

9.7 All employees in the Inspection Department, except the Assistant to the Building Official, receive a 5% increase when they receive the Permit Technician Certification.

9.8 In order to continue receiving incentive pay an inspection department employee must maintain their certification which may include fulfilling any and all continuing education credits needed. Failure to renew and/or recertify a particular certification will result in forfeiture of incentive pay received for that certificate. However, incentive pay will be reinstated upon renewal or recertification.

Official Comment: Department Heads have the responsibility of compliance with this rule; and the Civil Service Director has the authority to audit incentive pay.

(Revised: January 30, 2012)

In the event an Inspection Department employee becomes employed in another department, the incentive pay will not follow and the employee's current hourly rate of pay will be adjusted accordingly.

[Section 9, 9.1 thru 9.5, Added on January 22, 2007; 9.6 added February 18, 2008; Revised October 6, 2008; January 30, 2012]